



PROGRESS REPORT

KANSAS CITY DISTRICT  
DIAMOND HEAD OIL REFINERY, NJ  
IA Number: DW96942165

MONTHLY REPORT FOR MARCH 2016

	Revised Reimbursable (096X3122)	Direct Fund Cite	IA Totals (096X3122)
STATEMENT OF CHARGES FOR PERIOD:			
Total Funds Authorized:	\$1,765,000.00	\$0.00	\$1,765,000.00
Less Total Expenditures: (-)	\$1,233,485.05	\$0.00	\$1,233,485.05
Less Undelivered Orders: (-)	\$463,057.85	\$0.00	\$463,057.85
Less Commitments: (-)	\$3,835.27	\$0.00	\$3,835.27
Funds Available Balance:	\$64,621.83	\$0.00	\$64,621.83

BILLING ACTIVITY (096X3122):	
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Bill Number: 27077860	
Funds Expended During Report Period:	\$18,346.37
Total Billed to Date:	\$1,233,485.05
DIRECT FUND CITE PAYMENTS:	
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Funds Expended During Report Period:	\$0.00
Total Expended to Date:	\$0.00

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PROGRESS REPORT

KANSAS CITY DISTRICT  
DIAMOND HEAD OIL REFINERY, NJ  
IA Number: DW96942165

Bill Number: 27077860  
Bill Invoice Date: 01-APR-2016

Monthly Billing Amount(096X3122): \$18,346.37

Monthly Direct Fund Cite Contract Cost(068X8145): \$0.00

Budget Categories	Costs for Current Month	Prior Month's Summary	Project Costs to Date
a Personnel	\$2,095.88	\$53,382.94	\$55,478.82
b Fringe Benefits	\$1,223.96	\$28,195.72	\$29,419.68
c Travel	\$0.00	\$8,194.59	\$8,194.59
d Equipment	\$0.00	\$0.00	\$0.00
e Supplies	\$0.00	\$0.00	\$0.00
f Procurement	\$12,901.82	\$1,061,967.18	\$1,074,869.00
g Construction	\$0.00	\$0.00	\$0.00
h Other	\$0.00	\$12,397.17	\$12,397.17
i Total Direct Charges	\$16,221.66	\$1,164,137.60	\$1,180,359.26
j Total Indirect Charges	\$2,124.71	\$51,001.08	\$53,125.79
k TOTAL	\$18,346.37	\$1,215,138.68	\$1,233,485.05

LABOR BREAKOUT FOR MONTH:

Individual	Location	Function	Hours	Labor Amount
GREGORY NE HATTAN	KANSAS CITY DISTRICT	GEOLOGIST	6.25	\$674.64
JENNIFER L KOLARIK	KANSAS CITY DISTRICT	PROGRAM ANALYST	6.00	\$465.26
GARY S RIZZOLO	KANSAS CITY DISTRICT	CONTRACT SPECIALIST	5.50	\$504.25

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KANSAS CITY DISTRICT  
DIAMOND HEAD OIL REFINERY, NJ

LABOR BREAKOUT FOR MONTH:  
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Individual -----	Location -----	Function -----	Hours -----	Labor Amount -----
DOUGLAS W MELLEMA	KANSAS CITY DISTRICT	SUPERVISORY ENVIRONMENTAL	0.50	\$69.53
ROBERT M PENDER, JR	KANSAS CITY DISTRICT	HTRW PROJECT MANAGER	2.00	\$278.14
NANCI E HIGGINBOTHAM	KANSAS CITY DISTRICT	HTRW PROJECT MANAGER	12.00	\$1,626.06
PHILLIP R ROSEWICZ	KANSAS CITY DISTRICT	CIVIL ENGINEER	4.00	\$542.03
AMY DARPINIAN	KANSAS CITY DISTRICT	CHEMIST	10.75	\$1,284.64
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TOTAL LABOR:			47.00	\$5,444.55

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## Progress Report for EPA Region II

Site:	Diamond Head Oil Refinery, NJ Technical Assistance OU2 RI/FS			Phase:	RI/FS – OU2	
Bill No.:	27077860 Partial #82	IAG No.:	DW96942165 (BZ784) IAG Award Date: 9/15/08	IAG Expiration Date:	12/31/16	
Reporting Period:	From: March 1, 2016	To: March 31, 2016	EPA RPM Richard Ho	USACE PM Nanci Higginbotham		

## IAG Project Description (block 12 of IA)

Base IA: USACE Kansas City District (DOD964126) to perform RI/FS activities for Operable Unit 2 at the Diamond Head Oil Superfund Site (EPA Site ID#NJ092226000).

Work Performed, Meetings & Milestones (this period)	
Narrative	<ul style="list-style-type: none"> <li>Continued work on Draft FS report. Continued to prepare RTCs on Draft RI. Prepared/submitted FS TM2 and 3 for review/comment.</li> </ul>
Meetings	<ul style="list-style-type: none"> <li>Monthly team call held on 3/1/16 along with discussion about future OU3 for groundwater contamination</li> </ul>
Milestones	<ul style="list-style-type: none"> <li>None</li> </ul>
Issues	
Technical:	<ul style="list-style-type: none"> <li>None</li> </ul>
Schedule:	<ul style="list-style-type: none"> <li>None</li> </ul>
Funding:	<ul style="list-style-type: none"> <li>None</li> </ul>

Work to perform, Meetings & Milestones (projected)	
Narrative	<ul style="list-style-type: none"> <li>Continue to work on Draft FS report. Continue to prepare RTCs on Draft RI. Prepare FS TM 4.</li> </ul>
Meetings	<ul style="list-style-type: none"> <li>Monthly team call scheduled for 4/6/16. Agenda and schedule will be provided.</li> </ul>
Milestones	<ul style="list-style-type: none"> <li>Submit FS TM 4 for gov't review in late April.</li> <li>Final comprehensive RI report for the site will be revised and submitted based on comments and guidance from EPA.</li> <li>Draft FS (based upon review/comments on TMs 1-4) will be submitted NLT end of June.</li> </ul>

IAG Summary Amendment Funding						
USACE	Direct Fund Cite	Amend #	Date	USACE	Direct Fund Cite	Total IAG
\$450,000	0	Initial	9/15/08	-	-	\$450,000
\$220,000	0	1	4/12/10	-	-	\$670,000
\$750,000	0	2	9/14/10	-	-	\$1,420,000
0	0	3	2/1/12	-	-	\$1,420,000
-\$470,000	0	4	8/26/13	-	-	\$950,000
\$655,000	0	5	8/29/14	-	-	\$1,605,000
\$160,000	0	6	9/12/14	-	-	\$1,765,000

Note: Technical Assistance IAG; Procurement total = \$1,559,000; Personnel/M&S = \$206,000  
IA Amendment 3 was date extension only

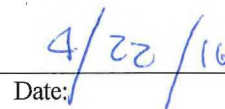
## Progress Report for EPA Region II

Obligation Plan FY 16					
Contract	Planned	Date	Actual	Date	Notes
None planned to date					

## Project Delivery Team

Name	Responsibility
Nanci Higginbotham	Project Manager
Greg Hattan	Project Geologist
Amy Darpinian	Project Chemist
Phil Rosewicz	Project Engineer
Shelley Thomas	Contracting Officer
Julia Kisser	Contracting Officer Representative

  
Nanci Higginbotham/Project Manager  
816-389-3359

  
Date:

## Attachments

Monthly Financial Summary Status/Expenditures Report